PATIENT INITIALS _____

BARNHILL Chiropractic

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PERSONAL INJURY INTAKE PAPERWORK HELLO AND WELCOME TO BARNHILL CHIROPRACTIC! Date: _____ Who may we thank for referring you / how did you hear about us? Have you received chiropractic care in the past? □ No □ Yes (from whom?) Please fill out the following information. Remember to initial at the bottom of each PERSONAL INFORMATION Name: Date of Birth: ____/___/____ Age: Gender: M 🛛 F Email: Marital Status: S M D W Street Address: ______ Apt #: ______ City/State/Zip: Home Phone: Cell Phone: Work Phone: Employer: _____ Driver's Lic #: ______ Hobbies: Occupation: Spouse Name: PERSONAL HEALTH HISTORY List your current: What is your typical daily work activity? Height: _____ in. □ Sitting □ Standing □ Light Lifting □ Heavy Lifting □ Driving Weight: _____ lbs. ☐ Working at a Computer ☐ Manual Labor ☐ Other: Do you have any genetic disorders or disabilities? No Yes (if yes, explain):______ □ N/A Indicate if you have experienced any of the following: ☐ Been in a motor vehicle accident ☐ Serious illness, operation, or health emergency ☐ Been unconscious due to an illness or injury ☐ Fractured a bone Explain (including year(s)): List any over-the-counter/prescription drugs and vitamins/supplements that you are currently taking:

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SOCIAL HISTORY

Are you exposed to secondhand smoke			☐ Occasionally	☐ Daily
Are you exposed to seconditated smoke	? 🖵 Never	☐ In the Past	Occasionally	☐ Daily
Do you drink alcohol?	□ Never	☐ In the Past	☐ Drinks/Week	Daily
Do you use recreational drugs?	☐ Never	☐ In the Past	Occasionally	☐ Daily
How often do you exercise?	Never	☐ In the Past	☐ Occasionally	☐ Daily
CHIEF COMPLAIN	NT / HISTO	RY OF PRES	ENT ILLNESS	
What is the MAIN reason you are seekin	g chiropracti	c care?		
*PROBLEM/CONCERN #1:*WHEN did this problem begin?*Did you do something / did something l	Is it cor happen that a	nstant or intermi	ttent?	
*WHEN is the problem at its worst? \square M	_		<u>-</u>	
*Does the problem RADIATE outward fro				
*What RELIEVES the problem?				
*What makes the problem WORSE? Are there any <u>SECONDARY</u> health concer				
Are there any <u>Secondary</u> health concer	ilis you wish	to bring to our a	ittention: a no a res	
PROBLEM/CONCERN #2: 🗆 N/A	\			
*WHEN did this problem begin?	le it cor	atant an internal	ttont2	
With the time browletti negiti:	13 11 001	istant or intermi	itent:	
*Did you do something / did something h				
*Did you do something / did something h	happen that a	aggravated the p	oroblem? 🗆 No 🗅 Yes	
*Did you do something / did something h Explain: *WHEN is the problem at its worst? □ M	happen that a	aggravated the p d-day Evening	oroblem?	
*Did you do something / did something leave the problem at its worst? *Does the problem RADIATE outward from the problem at its worst?	happen that a lorning \(\sim \) Mic om a source?	aggravated the p	oroblem?	
*Did you do something / did something h Explain: *WHEN is the problem at its worst? □ M *Does the problem RADIATE outward fro *What RELIEVES the problem?	nappen that a lorning Micom a source?	aggravated the p d-day □ Evening	oroblem?	
*Did you do something / did something leave the problem at its worst? *Does the problem RADIATE outward from the problem at its worst?	nappen that a lorning Micom a source?	aggravated the p d-day □ Evening	oroblem?	

PAST HISTORY

 If yes, how many times? □ N/A	us
What were the results of your previous treatment? □ N/A Help	us
	us
identify past conditions or procedures that could be related to your main issue:	
☐ Past surgeries ☐ Childhood diseases ☐ Past injuries ☐ N/A Explain:	
you experienced or been diagnosed with any of the following?	ave
☐ Pain that wakes you up at night ☐ Night Sweats ☐ Stroke ☐ Heart Attack ☐ Diabetes	
Explain:	
QUADRUPLE VISUAL ANALOGUE SCALE	
Name: Date:	
PLEASE READ CAREFULLY	
DIRECTIONS: Fill in your problem(s)/concern(s) from the previous page. Regarding these problem(s)/concern(s), please <u>CIRCLE</u> the number that best describes the question being asked.	
PROBLEM/CONCERN #1:	
1.What is your pain RIGHT NOW?	
No Pain Worst Pain	
0 1 2 3 4 5 6 7 8 9 10	
2.What is your TYPICAL or AVERAGE pain? No Pain Worst Pain	
NO Falli	
1 1 2 3 4 5 6 7 8 9 10	
3. What is your pain AT ITS BEST (How close to "0" does your pain get at its best)?	
No Pain Worst Pain	
2 1 2 3 4 5 6 7 8 9 10	
4.What is your pain level AT ITS WORST (How close to "10" does your pain get at its worst)?	
4. What is your pain level AT ITS WORST (How close to "10" does your pain get at its worst)? No Pain Worst Pain	

3

No Pain	ain RIG	,,,,,	O VV :								Worst Pair
	0	1	2 Possibl	3 le	4	5	6	7	8	9	10
What is your 1 No Pain	YPICAL	or Al	/ERAGE	pain?							Worst Pair
, , , , , , , , , , , , , , , , , , , ,											
- What is your p No Pain	0 pain AT I	1 ITS BI	Possibl		4 e to "0	5 O" does	6 your pa	7 in get a	8 t its bes	9 :t)?	10 10 Worst Pair
– What is your p			Possibl	le w close						_	
– What is your p	oain AT I	ITS BI	Possibl EST (Ho 2 Possibl	w close 3	4)" does :	your pa	in get a	t its bes	st)? 9	Worst Pair — 10

TERMS OF ACCEPTANCE

Please read the below and if you have any questions, feel free to ask one of our staff members.

BARNHILL CHIROPRACTIC NOTICE OF PRIVACY PRACTICE

This office is required to notify you in writing, that by law, we must maintain the privacy and confidentiality of your Personal Health Information. In addition we must provide you with written notice concerning your rights to gain access to your health information, and the potential circumstances under which, by law, or as dictated by our office policy, we are permitted to disclose information about you to a third party without your authorization. Below is a brief summary of these circumstances. If you would like a more detailed explanation, one will be provided to you. In addition, you will find we have placed several copies in report folders labeled 'HIPAA' on tables in the reception. Once you have read this notice, please sign the last page, and return only the signature page (page 2) to our front desk receptionist. Keep this page for your records.

PERMITTED DISCLOSURES:

- 1. Treatment purposes discussion with other health care providers involved in your care.
- 2. Inadvertent disclosures open treating area mean open discussion. If you need to speak privately to the doctor, please let our staff know so we can place you in a private consultation room.
- 3. For payment purposes to obtain payment from your insurance company or any other collateral source.
- 4. For workers compensation purposes to process a claim or aid in investigation.
- 5. Emergency in the event of a medical emergency we may notify a family member.
- 6. For Public health and safety in order to prevent or lessen a serious or eminent threat to the health or safety of a person or general public.
- 7. To Government agencies or Law enforcement to identify or locate a suspect, fugitive, material witness or missing person.
- 8. For military, national security, prisoner and government benefits purposes.
- 9. Deceased persons discussion with coroners and medical examiners in the event of a patient's death.
- 10. Telephone calls or emails and appointment reminders we may call your home and leave messages regarding a missed appointment or apprize you of changes in practice hours or upcoming events.
- 11. Change of ownership- in the event this practice is sold, the new owners would have access to your PHI. YOUR RIGHTS:
- 1. To receive an accounting of disclosures.

Name:

- 2. To receive a paper copy of the comprehensive "Detail" Privacy Notice.
- 3. To request mailings to an address different than residence.
- 4. To request Restrictions on certain uses and disclosures and with whom we release information to, although we are not required to comply. If, however, we agree, the restriction will be in place until written notice of your intent to remove the restriction.
- 5. To inspect your records and receive one copy of your records at no charge, with notice in advance.
- 6. To request amendments to information. However, like restrictions, we are not required to agree to them.
- 7. To obtain one copy of your records at no charge, when timely notice is provided (72 hours). X-rays are original records and you are therefore not entitled to them. If you would like us to outsource them to an imaging center, to have copies made, we will be happy to accommodate you. However, you will be responsible for this cost.

COMPLAINTS: If you wish to make a formal complaint about how we handle your health information, please call Dr. Kevin
Sutton at (352) 377-2255. If he is unavailable, you may make an appointment with our receptionist to see her within 72
hours or 3 working days. If you are still not satisfied with the manner in which this office handles your complaint, you can
submit a formal complaint to DHHS, Office of Civil Rights, 200 Independence Ave. SW, Room 509F HHH Building,
Washington DC 20201.

Name:	Date:			
Signature:				
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BARNHILL CHIROPRACTIC NOTICE OF PRIVACY PRACTICE (CONT'D)

I have read a posted copy of Barnhill Chiropractic Patient Privacy Notice duty to protect my health information, and have conveyed my understurther understand that this office reserves the right to amend this "Nowill make the new provisions effective for all information that it main comprehensive version of this "Notice" is available to me and several not have any questions regarding my rights or any of the information	standing of these rights and duties to the doctor. I Notice of Privacy Practice" at a time in the future and tains past and present. I am aware that a more copies kept in the reception area. At this time, I do
Signature:	Date:
A patient, in coming to the chiropractic doctor, gives the doctor permaccordance with the chiropractic tests, diagnosis, and analysis. The chusually beneficial and seldom cause any problems. In rare cases, under may render the patient susceptible to injury. The doctor, of course, withat such care may be contra-indicated. Again, it is the responsibility healthcare procedures what he/she is suffering from: latent patholog otherwise not come to the attention of the chiropractic physician. The nonduplicating health care service. Your doctor of Chiropractic is licent other types of providers in your health care regimen. I understand the	dission and authority to care for the patient in hiropractic adjustment or other clinical procedures are erlying physical defects, deformities or pathologies will not give any treatment or care if he/she is aware of the patient to make it known, or to learn through ical defects, illnesses or deformities which would be chiropractic doctor provides a specialized, assed in a special practice and is available to work with at if I am accepted as a patient by a physician at
Barnhill Chiropractic, I am authorizing them to proceed with any trearisk involved, regarding chiropractic treatment, will be explained to m	ne upon my request.
Signature:	Date:
AUTHORIZATION F	OR X-RAYS
X-rays are utilized in the office to help location and analyze vertebral investigate for medical pathology. The doctors of Barnhill Chiropracti however if any abnormalities are found, they will be brought to your By my signature below I am acknowledging that the doctor and or a r hazardous effects of ionization to an unborn child, and I have convey exposure to x-rays. After careful consideration I therefore, do hereby doctor has deemed necessary in my case.	c do not diagnose or treat medical conditions; attention so that you can seek proper medical advice. nember of the staff has discussed with me the ed my understanding of the risks associated with
Signature:	Date:
(Women Only) Please check the box that applies to you - To the best	of my knowledge:
☐ I <u>AM NOT</u> pregnant at this time	
☐ I <u>AM</u> / believe I <u>MAY BE</u> pregnant, therefore I <u>DO NOT</u> authoris	ze Barnhill Chiropractic to X-ray me at this time.
Signature:	Date:

AUTHORIZATION FOR RELEASE OF HEALTH INFORMATION

I authorize Barnhill Chiropractic to release all necessary information concerning my health condition to my billing company, insurance company, attorney, and/or adjuster in order to process any claim for reimbursement of charges incurred by me. In addition, I authorize Barnhill Chiropractic to release any information regarding my health condition to other health care providers involved in my care. This assignment will remain in effect until revoked by me in writing. I agree that a photocopy of this form is to be considered as valid as the original. I confirm that all information I have provided is true and correct to the best of my knowledge. I confirm that I have read and fully understand this agreement and authorize Barnhill Chiropractic to proceed with chiropractic tests, diagnosis, analysis, and adjustments.

Signature:	Date:					
	MEDICAL INFORMATION RELEASE FORM	⁄I				
Release of Information:	——————————————————————————————————————	· · ·				
☐ I authorize the release of information may be released	nformation including the diagnosis, records; examination rendered to:	to me and claims information. This				
☐ Spouse:	☐ Child(ren):	Other:				
	Information is not to be released to anyone.					
This <u>release of information</u> w	ill remain in effect until terminated by me in writing.					
Signature:	Date:					

BARNHILL Chiropractic

AUTOMOBI	LE/ PERSONAL II	NJURY ACCIDENT IN	ITAKE PAP	ERWORK
Patient's Name:				
Date:		_ Date of Birth:	/	_/
This information is consider your condition. We will not care. In order for us to und completing this form. Than	accept your case if we erstand your condition	e do not believe your con	dition will res	pond satisfactorily to
Please answer all questions	completely.			
Please explain in detail how	vyour accident happe	ened:		
What were the time and da	ite of the accident?			
Where did you feel pain im	mediately after the ac	ccident?		
List the extent of your injur	ies as you know them	ı:		
Did you require post-accide Check symptoms you have				
☐ Headache	Constipation	Problems Sleeping	Nervousi	ness
☐ Fatigue	Face Flushed	Loss of Balance	☐ Pins & No	eedles in Legs
Diarrhea	Irritability	Numbness in Toes	☐ Fever	
Memory Loss	Chest Pain	Cold Sweats	☐ Shortnes	s of Breath
☐ Pins & Needles in Arms	s 🖵 Dizziness	Stomach Upset	☐ Tension	
Numbness in Fingers	☐ Neck Pain	☐ Depression	Other: _	
☐ Face Flushed	☐ Ears Ringing	Neck Stiffness	··· · · · · · · · · · · · · · · · · ·	
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AUTO INSURANCE INFORMATION Auto Full Name: Auto Insurance Company: Insurance Address: Auto Insurance Phone #: Policy #: _____ Claim #: ______ Adjuster: Attorney (if applicable): **Attorney Address:** Attorney Phone #: Have you been to another chiropractor, physical therapist, or other medical professional in relation to this If so, who did you treat with? AUTOMOBILE/PI ACCIDENT INTAKE PAPERWORK (CONT'D) Where were you taken after the accident? Hospitalized? ☐ Yes ☐ No If yes, admitted? _____ How long? _____ Name of Hospital: What treatment were you given? If so, what was the doctor's name? ______ What was the diagnosis? What treatment was given? How often did you see the doctor? How long did you see the doctor? Before the injury were you capable of working on an equal basis with others your age? Since this injury are your symptoms: \square Improving \square Getting Worse \square Stayed the Same

Driver of vehicle in which you were injured (if ap Name:	
Insurance Company:	
you retained an attorney? Yes No If so, h	
	Were
police notified? 🔲 Yes 🖵 No	
You were struck from: 🗆 Behind 🖵 Front 🖵 Lef	t Side 🖵 Right Side
You were: ☐ Driver ☐ Passenger ☐ Back Seat Be Middle Back Seat	ehind Driver 🗆 Back Seat Behind Passenger 🗅
Were you wearing your seatbelt? ☐ Yes ☐ No	
Signature:	Date:
I,, hereby a	authorize this office to furnish my attorney,
either, any medical information requested conceand/or my children, on	Insurance Company, or the designee of erning the condition or treatment of injuries sustained by mo
result of said injury; any unpaid balance due said to myself, or my children. I understand that this pay my doctor for service when a statement is r services	iny insurance or other proceeds for any recovery made as a d doctor for professional services as a result of any treatment in no way relieves me of my personal primary responsibility endered and that I will receive customary billing for said
statement and/or a copy of the settlement chec	ty carrier to disclose the settlement status, settlement ik if requested for our purposes. At the time of the settlemen e furnished separate checks for the medical services which time.
The patient hereby acknowledges that should the	r's office will disburse funds directly to Barnhill Chiropractic. ne net recovery to the patient not be sufficient to pay in full a ve stated matter, then the patient shall remain personally

- 1. I understand that I am being treated for injuries sustained in a motor vehicle accident and that failure to keep my appointments may jeopardize the insurance carrier's responsibility for medical costs and/or compensation for pain and suffering.
- 2. I understand that this office is extending me credit for treatment and that if I miss two (2) office visits without a reasonable excuse all bills may be due immediately.
- 3. I understand that if I sever ties with my attorney before settlement or my attorney will no longer represent my case, all bills may be due immediately.
- 4. Once released from care, if my case is not settled within six months, I will begin making payments of \$50.00 a month to this office toward my bill.
- 5. If my bill is not paid within 30 days after the settlement, my balance will then be turned over to a collection attorney and all attorney's fees will be the responsibility of the patient.

Signature:	Date:
ASSIGNMENT AND INSTRU	JCTION FOR DIRECT PAYMENT
I hereby instruct and direct the made out and mailed directly to: Barnhill Chiropractic Clinic 5270 NW 34 th Blvd Gaine	Insurance Company to pay by the check sville, FL 32605
If my current policy prohibits direct payment to the out the check to me and mail it as follows:	doctor, then I hereby also instruct and direct you to make
insurance policy as payment toward the total charge ASSIGNMENT OF MY RIGHTS AND BENEFITS UNDER	s allowable and otherwise payable to me under my current es for Professional services rendered. THIS IS A DIRECT THIS POLICY. This payment will not exceed my d I have agreed to pay, in a current manner, any balance of
A photocopy of this assignment shall be considered I also authorize the release of any information of pe attorney involved in this case. Date:	rtaining to my case to any insurance Company, adjuster, or
Signature of Policyholder:	
Signature of Claimant (if other than Policyholder): _	

MED PAY BENEFITS

Many people have medical benefits (medical payments coverage or "Med Pay") included in their automobile policies. This benefit would be listed on the Declarations Page (The "Dec Page") of your insurance policy and it might also appear on the insurance card that you are required to carry as proof of insurance. Our office encourages you to use these benefits since you are already paying for them and since this is exactly their intended use: to provide for your needed medical care without your incurring any penalty or having to pay a deductible. Here are several reasons why we recommend that you use your med pay benefits:

- 1. Med Pay is exactly like health insurance in that using it does not cause your rates to increase. If your rates do increase it is not because you filed your med pay. Instead it is likely that: (a) the accident was determined to be your fault by your insurance company; (b) you received a police citation at the time of the police report; (c) you have been involved in numerous reported auto accidents within a brief period of time and you are now considered a "high risk".
- 2. Filing your Med Pay does not relieve the other party from having to pay in full for your loss. Filing Med Pay will help to ensure that you are not left to pay medical bills if the other driver's insurance company refuses to make payment to you for any reason. If for any reason your Med Pay account does not pay, we will advise you and you can choose to file on your major medical insurance at that time. Your account balance will still be your responsibility.

OUR OFFICE FINANCIAL POLICY

As long as our office is filing your med pay and health insurance and as long as these companies are continuing to cover your charges, we will waive collection of payment from you at the time of service. If we receive overpayment on your account we will be happy to refund you the difference, provided we are not under a duty to refund the insurance company.

PAYMENT AGREEMENT

I understand that I am being treated for injuries sustained in a motor vehicle accident. I am aware that I do not have medical coverage benefits (Med Pay) on my automobile insurance policy which is the primary insurance in the event of an automobile accident. I further understand that my health care insurance becomes my secondary insurance in the event of an accident however your insurance company may not cover chiropractic care and they are not responsible for any bills incurred due to a motor vehicle accident that are on an attorney lien or may be in the process of litigation and may deny all claims. After reading the above statements I am fully aware that I am responsible for any bills incurred for the treatment due to the motor vehicle accident and I am also aware that Barnhill Chiropractic is extending me a credit for treatment until my settlement is complete. Once released from care and I have settled my case I agree to come in within 10 days and pay my balance in full.

Patient Name (Printed):	
Signature:	Date:
Witness:	



OFFICE OF INSURANCE REGULATION

Bureau of Property & Casualty Forms and Rates

Standard Disclosure and Acknowledgement Form Personal Injury Protection - Initial Treatment or Service Provided

The undersigned insured person (or guardian of such person) affirms:

1.	The services or treatment set forth below were actually rendered.	This means that those services
have a	already been provided.	

- 2. I have the right and the **duty to confirm** that the services have already been provided.
- 3. I was **not solicited** by any person to seek any services from the medical provider of the services described above.
- 4. The medical provider has **explained** the services to me for which payment is being claimed.
- 5. If I notify the insurer in writing of a billing error, I may be entitled to a portion of any reduction in the amounts paid by my motor vehicle insurer. If entitled, my share would be at least 20% of the amount of the reduction, up to \$500.

	·	Date: dical director, if applicable, affirms the statement
numbered 1 above and als		
	r caused the insured person, v for Personal Injury Protectior	who was involved in a motor vehicle accident, to be a benefits.
	ces rendered were explained n to sign this form with infor	to the insured person, or his or her guardian, med consent.
information has been prov		empleted in all material provisions and all relevant at each request for information has been responded to the manner.
has been upcoded, unbui	ndled, or constitutes an inval	itement or bill is proper. This means that no service id or not medically necessary diagnostic test as utes or Section 627.736(5)(b)6, Florida Statutes.
Licensed Medical Professi his/her own hand):	ional Rendering Treatment/So	ervices or Medical Director, if applicable (Signature b)
Name (PRINT OR TYPE)		Date
ny naran who knowingly ar	nd with intent to injure defra	ud, or deceive any insurer files a statement of Claim of

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Florida Statutes and may

Note: The original of this form must be furnished to the insurer pursuant to Section 627.736(4)(b),

not be electronically furnished. Failure to furnish this form may result in non-payment of the claim.